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January 5, 2023

**2023
BOARD OF
DIRECTORS**

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Happy New Year Vendors!

Once again 2022 was a learning process ... we tried a separate section for those vendors wanting to close early and it really didn't work like we thought it would. For one thing, we are definitely expanding to the north with our plans for the "Rendezvous Village" and having a big "closed" section for attendees to walk through or around to get to the evening festivities would just not work. We will be interspersing the early vendors among the late vendors to try to eliminate any big closed areas that are confusing. That is why we appreciate you telling us your choice on the application.

We are very excited about the Rendezvous Village! We anticipate 10 tipis that will be interpretive areas with crafts, storytelling and more. Dancing and drumming will happen on a schedule that works with the rest of the events activities. All this should bring even more attendees, and last year was a record year! We heard wonderful stories from our vendors despite the rain on 2 nights, which just pleases us no end! Hopefully this year will bring our usual clear skies for the entire event!

PLEASE BE AWARE ... Our general liability insurance company does require that we have Certificates of Insurance from ALL vendors. Bancorp Insurance, is again offering a policy that vendors can purchase for just the event—or talk with them about other options (541-536-1726). **YOU CAN WAIT TO ACTUALLY PAY FOR AND RECEIVE THIS INSURANCE UNTIL A COUPLE OF WEEKS BEFORE THE SHOW. BANCORP INSURANCE WILL WORK WITH YOU TO GET YOU SET-UP FOR THE INSURANCE WITHOUT PAYING FOR IT. THIS IS BECAUSE THERE IS NO REFUND IF FOR SOME REASON YOU CANNOT DO THE SHOW.**

We have always been very conscious of the bottom line for our vendors and have tried to keep vendor space rental fees low. We added a small amount again this year, because like the rest of the world, our costs have gone up all the way around ... insurance, supplies, property taxes, entertainment, advertising etc. We are proud that our event is still free to the public, and we have resisted the temptation to have our vendor fees go up in an extreme manner. For a 4 day event with the attendance we attract ... I think we are still a bargain.

HOPE TO SEE YOU IN JULY!

2023 LA PINE FRONTIER DAYS - Midway application PAGE 2

SET-UP INFORMATION, RULES AND OBLIGATIONS Continued ...

OBLIGATIONS: Each Vendor is required to:

- (1) Furnish own booth with equipment needed to display work
- (2) **Have space occupied at all times,**
- (3) Keep space open a minimum of the hours listed **ALL DAYS.**
- (4) **ABSOLUTELY NO EARLY TAKEDOWNS, DON'T ASK ... Thank you!**
- (5) Keep space neat and presentable during the festival
- (6) Clean up space after closing on MONDAY, JULY 4TH. **Please break down and flatten cardboard and place next to dumpster and put garbage in dumpster.**
- (7) Trash and debris left behind on the midway and not transported to the dumpster or roll cart will not be tolerated. LFDA reserves the right to bill you for clean-up
- (8) There will be **ABSOLUTELY NO** vehicle access on any of the midway areas after 9:45am - nor prior to 10:15pm
- (9) Overnight camping will be allowed in designated vendor camping areas ONLY
- (10) No RV Sewage or Gray Water dumping during the Frontier Days period, NO WATER HOOKUPS AVAILABLE though water is available on site.
- (11) There will be NO vendor parking south of the garbage drop box or in any of the traffic right-of-ways. The boundary will be clearly marked. Those who insist on breaking this rule will be warned one time ONLY. If it continues, your vehicle will be towed, at your expense, and you will lose your ability to park on-site for the duration of the event.
- (12) **ALL ELECTRICAL CORDS MUST BE 12 GAUGE OR HEAVIER AND MUST HAVE PROPER GROUNDED PLUGS. THERE WILL BE NO EXCEPTIONS TO THIS RULE. THERE WILL BE NO MULTI-PLUG ADAPTORS ALLOWED. (two or three plugs adapted to one outlet) YOU CAN SPLIT THE INCOMING POWER WITHIN YOUR BOOTH SPACE. NO VENDOR WILL PLUG THEIR OWN CORD INTO LFDA OUTLETS. WE WILL PROVIDE THE SERVICE OF PLUGGING YOU IN. ALL CORDS MUST BE PROPER AND SAFE. NO SPLICES OR SUB-PAR CORDS WILL BE ALLOWED.**

By sending in **PAGE 3 or 4** of this application, the Applicant hereby assumes all risk of loss of Applicant's property by whatsoever means including but not limited to damages, destruction, theft and mysterious disappearances. Applicant, on Applicant's behalf and on behalf of Applicant's employees, directors, partners and agents, hereby releases from any liability whatsoever or any claim arising from or related to any activities involving the 2023 La Pine Frontier Days, and further agrees to defend, indemnify and hold harmless from any liability or claim arising from or related to any activities involving the La Pine Frontier Days Association. "Liability" and "Claim" shall include but not be limited to any liability or claim for personal injuries.

- **Keep this page and the previous page for your information.**

Do not hesitate to contact us if you have questions. We will be sending a Sales Receipt confirming receipt of your application and fees. If you do not receive this receipt in a timely manner please contact the office.

Make checks payable to LFDA and return to the Frontier Days office at PO Box 1468 or 51429 Huntington Road, La Pine, OR 97739 * 541-536-7821 / Email info@lapinefrontierdays.org Web: www.lapinefrontierdays.org

MIDWAY APPLICATION 2023 - PAGE TWO - STANDARD VENDOR

PLEASE RETURN THIS PAGE TO THE ADDRESS BELOW

KEEP PAGE ONE FOR YOUR INFORMATION

NAME _____ PHONE _____

ADDRESS _____

E-MAIL _____

SPACES FOR RV'S AT THE SELLING SPACE ARE VERY LIMITED. If you MUST sell from your RV we will try to accommodate you BUT it MUST fit within the space lengthwise **including any tongue or bumper**; you may set up in front (lengthwise) of your RV a maximum of 10'. If you have a 30' RV, you will need to pay for a 30' space even if your product display is less than the length of the RV.

Note: Please measure your RV, the published size does not always coincide with the actual footage—
RV Style 5th Wheel Motor Home Trailer ~ Length There will be designated RV parking for vendors on premises at the north end of the property - dry camping only; there will be VERY LIMITED RV parking in other areas of the Midway that could have electricity - First come First served ... Get your application in early.

♦ **Describe items to be displayed/sold (ie: Knives, Leather, Wood, Birdhouse, etc. THIS IS IMPORTANT AS WE STRIVE TO KEEP LIKE ITEM VENDORS SEPARATED**

Size	CIRCLE YOUR CHOICE	CHOOSE PREFERRED CLOSING SECTION	
		EARLY(7PM)	LATE (10PM)
10' x 10'	\$140.00	<input type="checkbox"/>	<input type="checkbox"/>
10' x 20'	\$280.00	<input type="checkbox"/>	<input type="checkbox"/>
10' x 30'	\$420.00	<input type="checkbox"/>	<input type="checkbox"/>
Over 30' Charged in 10' increments @ \$140 per 10' - SIZE: _____			

ELECTRICAL POWER NEEDS charges are for the entire event time period

- #1- \$25.00 for standard electricity (20AMP/110v) (though we try to, this is NOT a guarantee of a dedicated circuit) **OR***
- #2-\$30.00 for **each** extra **DEDICATED 20 OR 30 Amp/110V circuit**—# **needed** Describe: _____ **OR***
- #3-\$45.00 for **each** **DEDICATED extra 30-50 Amp 220V circuit**— # **needed** Describe: _____ **OR***
- #4-\$45.00 **ADDITIONAL CHARGE** for on-premises RV electric hook-up, **NO SEWER OR WATER HOOK-UP**

***If you require electricity at your space you will mark #1; if you require a dedicated circuit(s) you will mark #2; if you require only 220V mark #3; if you require regular power plus RV you will mark #1 & #4; RV power only mark #4. If you require any combination of these, please mark accordingly.**

I UNDERSTAND AND ACCEPT THE CRITERIA AND OBLIGATIONS LISTED ON THIS APPLICATION

APPLICANT'S SIGNATURE _____ DATE _____

SPACE FEE \$ _____
STANDARD ELECTRIC #1 \$ _____
OTHER ELECTRIC #2 or #3 \$ _____
RV ELECTRIC #4 \$ _____
CANOPY RENTAL \$ _____
Rental of tables @ \$8.00 ea \$ _____
Refuse/Security Fee
NON REFUNDABLE \$ 30.00
TOTAL ENCLOSED \$ _____

Canopy size needed _____
OF TABLES _____

RETURN THIS PAGE ONLY—KEEP PAGE 1 & 2 FOR YOUR INFORMATION

2023 LA PINE FRONTIER DAYS - Midway application PAGE 1

KEEP PAGE 1 & 2 FOR SET-UP INFORMATION

- **La Pine Frontier Days** will be held **JULY 1,2,3,4 SET-UP** on **Friday, JUNE 30**.
- Applications are taken on a first come first placed basis & must be received **NO LATER THAN JUNE 23, 2023**.
- Spaces requiring electricity or special requirements will be handled on a first come basis. **RETURN PAGE 3 OR 4** of this application as soon as possible so that we may place you accordingly and to try to meet special requests.
- **ALL VENDORS MUST PRODUCE A CERTIFICATE OF INSURANCE FOR LIABILITY INSURANCE.** This is a new requirement from our insurance company. Insurance for just this event can be obtained from your insurance company or call our agent ... Bancorp Insurance in La Pine—541-536-1726
- Space assignments will be available from the Midway Manager located at the 5th Street Entrance to the event grounds starting at **7AM , FRIDAY, JUNE 30**
- **VENDORS WITH RV'S, TRUCKS OR TRAILER TYPE VENDING WILL BE PLACED FIRST 7AM to Noon.** OR THE DAY BEFORE IF ARRANGEMENTS ARE MADE PRIOR
- **ALL other vendors** will be placed starting at **NOON** and will be placed as the RV spaces fill. **NO EXCEPTIONS**
- **ALL vendors must be in place no later than 6pm, FRIDAY, JUNE 30**
- **ALL booths must be ready for sales no later than 9AM, SATURDAY, JULY 1**
- Nighttime security patrol provided by the Frontier Days Association

CRITERIA: *Vendors must deal in Original Crafts, Fine Arts, or Visual Arts and/or new products, with added value (example, T-shirts with personalized lettering). Vendors may deal in manufactured items; however, all vendor items must emphasize quality and craftsmanship. No second-hand or flea market type booths are allowed. If you are selling any kind of "Food Items" you MUST complete the Supplemental Food Application. Deschutes County may require you to have a temporary restaurant license for selling some food products. Check with Deschutes County (541) 317-3114 for details.*

*Vendors are expected to adhere to standard conducts and abide by the rules set forth in this application; should this not be the case, that vendor will not be asked to participate in the future. The La Pine Frontier Days Association Board reserves the right to admit or deny admittance to any applicant at the Board's absolute discretion. **Exclusivity of product, service or material is not guaranteed.***

CONTINUED ON THE NEXT PAGE ...

MIDWAY APPLICATION 2022 - PAGE TWO -
RENDEZVOUS VILLAGE VENDOR ONLY
PLEASE RETURN THIS PAGE TO THE ADDRESS BELOW
KEEP PAGE ONE FOR YOUR INFORMATION

NAME _____ PHONE _____

ADDRESS _____

E-MAIL _____

NO MODERN RV'S WILL BE ALLOWED IN THE RENDEZVOUS AREA. There will be designated RV parking for vendors on premises at the north end of the property - dry camping only;

RENDEZVOUS VILLAGE VENDORS ONLY - Amounts are for all 4 days

- Blanket Vendor (set-up within the confines of your camp only) \$45.00
- Store Style Vendor (set-up in addition to camp) \$100.00

• **Describe items to be displayed/sold (ie: Knives, Leather, Wood, Birdhouse, etc.)**

Would you be willing to help with demonstrations throughout the 4 days? _____ If so, what kind? _____

I UNDERSTAND AND ACCEPT THE CRITERIA AND OBLIGATIONS LISTED ON THIS APPLICATION

APPLICANT'S SIGNATURE _____ **DATE** _____

SPACE FEE \$ _____

Refuse/Security Fee
NON REFUNDABLE \$ 25.00

TOTAL ENCLOSED \$ _____

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La Pine Frontier Days Association - PO Box 1468, La Pine, OR 97739

OFFICE USE: SALES RECEIPT # _____ DATED: _____